

ARIZONA Department of Emergency and Military Affairs POLICY LETTER	POLICY LETTER NO. 20.08	
	DATE 12 SEP 03	OPR DEMA-TAG AZAA-HRE
SUBJECT: Equal Opportunity/Affirmative Action	REGULAR POLICY LETTER DISTRIBUTION (POLICY LETTER 10.01)	


1. Our most valuable asset in accomplishing our mission is the outstanding caliber of people who make up the Department of Emergency & Military Affairs and the Arizona National Guard. I am committed to equal opportunity and direct all commanders, managers and supervisors to continue to assist me in achieving and maintaining an environment promoting equality for all our employees and Guard personnel.

2. Discrimination based on race, color, religion, gender (to include sexual harassment) , national origin, age, physical disability and retaliation based on EEO activity, is strictly prohibited. All Department of Emergency & Military Affairs, Army and Air National Guard commanders, managers and supervisors are responsible for and charged with maintaining a fair and equitable working environment, and providing equal opportunity for all employees and applicants for civilian employment and National Guard membership.

3. Direction for achieving these objectives, is found in NGR 600-22/ANGI 36-3 (National Guard Military Discrimination Complaint System) and NGR (AR) 690-600/NGR (AF) 40-1614, Vol I & II (National Guard Civilian Discrimination Complaint System), DEMA State Employee Affirmative Employment Plan and the Technician EEO Affirmative Employment Plan for Minorities and Women. Any questions or concerns may be directed to the State Equal Employment Manager at (602) 267-2786/ DSN 853.

4. In addition, all written bid announcements, requests for applications, and/or program brochures and literature, and general solicitations shall include the phrase: "AN EQUAL EMPLOYMENT OPPORTUNITY AGENCY".

5 This policy statement will be posted on all unit bulletin boards


 DAVID P. RATA CZAK
 Major General, AZ ARNG
 The Adjutant General